Employer: Utah Health and Human Rights (nonprofit, unpaid)

Title: Ethnography and Administrative Intern

Utah Health and Human Rights (UHHR) is a direct service and advocacy agency that promotes the health, dignity, and self-sufficiency of refugees, immigrants, asylum seekers, and asylees who have endured severe human rights abuses, including torture and severe war-related trauma. UHHR is guided by profound respect for the dignity and resiliency of their clients.

The Ethnography and Administrative Intern will work very closely with UHHR clientele; those seeking to apply for this internship should be excellent listeners who possess discreetness and empathy when working with difficult issues. The Intern will work with a supervisor to construct an ethnography project, which may be used in future UHHR marketing development and/or fundraising events. More immediately, the project will be utilized on the UHHR website; the Intern will work with UHHR employees to develop and implement website changes and/or improvements, including the ethnography project. Oftentimes, the Intern will be asked to assist with greeting clientele and directing phone inquiries; traditionally, these tasks have created the most successful means for gaining connections and trust with UHHR clientele, which is imperative for a successful ethnography project. The Intern will work with the administrative team to craft a working timeline for ethnography-related projects.

Hours, begin and end date, and holiday schedule will be agreed upon with direct supervisor. The Intern MUST seek internship course credit through the University of Utah in order to participate in the internship. For more information, contact the Internship Coordinator (Dominique Blanc, dominique.blanc@csbs.utah.edu).

Projects/Learning Outcomes:

- The Intern will collaborate with the UHHR staff to develop and implement an ethnography-based project or projects.
- The Intern will assist with and/or manage coordination of connecting with and collecting stories from current and past UHHR clientele.
- The Intern will conduct research and gather firsthand accounts from pertinent parties; the Intern will utilize this information to create content for multiple publishing platforms and potentially contribute to reports integral to annual reporting.
- As needed, the Intern will cross-collaborate with UHHR leadership and staff to ensure open communication and to explore the multi-faceted elements which constitute a non-profit, service-oriented organization.

Qualifications and Requirements:

- University of Utah student
- Independent and creative self-starter
- Strong Communication (oral, writing, and presentation) skills
- Professional presence and demeanor

To apply, please send your cover letter and resume to the Internship Coordinator:

Dominique Blanc
University of Utah
Honors College
College of Social and Behavioral Sciences
Dominique.blanc@csbs.utah.edu
330.571.3728