



Employer: Utah Health and Human Rights (nonprofit, unpaid)

Title: Ethnography and Administrative Intern

Utah Health and Human Rights (UHHR) is a direct service and advocacy agency that promotes the health, dignity, and self-sufficiency of refugees, immigrants, asylum seekers, and asylees who have endured severe human rights abuses, including torture and severe war-related trauma. UHHR is guided by profound respect for the dignity and resiliency of their clients.

The Ethnography and Administrative Intern will work very closely with UHHR clientele; those seeking to apply for this internship should be excellent listeners who possess discretion and empathy when working with difficult issues. The Intern will work with a supervisor to construct an ethnography project, which may be used in future UHHR marketing development and/or fundraising events. More immediately, the project will be utilized on the UHHR website; the Intern will work with UHHR employees to develop and implement website changes and/or improvements, including the ethnography project. Oftentimes, the Intern will be asked to assist with greeting clientele and directing phone inquiries; traditionally, these tasks have created the most successful means for gaining connections and trust with UHHR clientele, which is imperative for a successful ethnography project. The Intern will work with the administrative team to craft a working timeline for ethnography-related projects.

Hours, begin and end date, and holiday schedule will be agreed upon with direct supervisor. *The Intern MUST seek internship course credit through the University of Utah in order to participate in the internship.* For more information, contact the Internship Coordinator (Dominique Blanc, dominique.blanc@csbs.utah.edu).

Projects/Learning Outcomes:

- The Intern will collaborate with the UHHR staff to develop and implement an ethnography-based project or projects.
- The Intern will assist with and/or manage coordination of connecting with and collecting stories from current and past UHHR clientele.
- The Intern will conduct research and gather firsthand accounts from pertinent parties; the Intern will utilize this information to create content for multiple publishing platforms and potentially contribute to reports integral to annual reporting.
- As needed, the Intern will cross-collaborate with UHHR leadership and staff to ensure open communication and to explore the multi-faceted elements which constitute a non-profit, service-oriented organization.

Qualifications and Requirements:

- University of Utah student
- Independent and creative self-starter
- Strong Communication (oral, writing, and presentation) skills
- Professional presence and demeanor

To apply, please send your cover letter and resume to the Internship Coordinator:

Dominique Blanc
University of Utah
Honors College
College of Social and Behavioral Sciences
Dominique.blanc@csbs.utah.edu
330.571.3728