

42.3%

42.3% of seniors who had internship experience and applied for a job received at least one job offer*



More than four in five employers believe that completion of a supervised and evaluated internship would help ensure that recent college graduates possess the skills and knowledge needed for success**

*(From the National Association of Colleges and Employers [NACE] 2010 Internship Survey)

** (How Should Colleges Assess and Improve Student Learning? Employers' Views on the Accountability Challenge, AAC&U/Peter D. Hart Research Associates, 2008)

What is DMBA?

Deseret Mutual Benefit Administrators, or DMBA, is a benefits administration company affiliated with The Church of Jesus Christ of Latter-day Saints.

We provide a full range of employee benefits—retirement plans, medical and dental benefits, disability and life coverage, Flexible Spending, and more—to employees of Church-owned companies throughout the United States. We also administer some financial benefits to international Church employees, provide student health plans to Church universities, and manage Missionary Medical for Church missionaries throughout the world.

Whom do the financial planners serve?

One of the benefits available to U.S. employees is financial planning with a Certified Financial Planner. These planning services are offered free to employees.

What does a financial planning intern do?

Interns are integral to our success. The intern's job tasks are built into our workflow and processes. Because of this, we have two interns on staff at all times.

Internships begin with a focus on the front end of the planning process—gathering data, inputting data into the planning software, speaking with clients on the phone to clarify data, scheduling appointments, and providing client service.

Internships also include training on benefit products and services. As an intern, you would attend staff meetings, workshops, and training meetings—you'd be included as a full member of the team.

As you progress in job skills and experience, you'll be taught how to prepare financial plans, including recommendations, strategies, and techniques. You'll sit in on client meetings to observe and have opportunities to "debrief" afterward so you can ask the financial planner questions. You'll have one-on-one time with Certified Financial Planners to get counsel and mentoring about how to progress in your career.

In short, you'll experience the entire planning process from the initial client engagement to presentation and implementation of the financial plan, including ongoing service to existing clients.

What expectations and qualifications are required for the job?

This is a paid internship. You'll be expected to work 15 to 20 hours per week, but we will be flexible around your school schedule. Also, you'll be expected to dress in professional business attire for the duration of the six-month internship.

In addition, you should:

- Be able to collaborate and work on a team.
- Be able to think on your feet and apply what you learn.
- Have a desire to learn, grow, stretch, and ask questions.

Juniors and seniors who are studying to become financial planners will be preferred in hiring.

How and when do I apply?

Got to www.dmba.com and click on *Careers* at the bottom of the homepage. From there, you can view all available jobs and create an online account so you can apply.

Below is a schedule of when to apply for one of our internship cycles:

For this Internship Period ...	Apply at this time ...
January 1 – June 30	Mid-November
April 1 – September 30	Mid-February
July 1 – December 31	Mid-May
October 1 – March 31	Mid-August

We look forward to working with you as a DMBA intern!