

October 12, 2015

To: CSBS Junior faculty

From: Cindy Berg and Rick Forster

Re: CSBS Junior Faculty Research Leave Award

The College of Social and Behavioral Science's Junior Faculty Research Leave Award for the academic year 2016-2017 is now accepting proposals. The purpose of this award is to assist young scholars in their pre-tenure years by providing a concentrated period of time during which they can engage in research to advance their careers. They should already be showing signs of research progress during their current time at the University of Utah. The leave period will be one academic semester and is free from classroom teaching. Limited academic service may still be required.

Applicants must be full-time, salaried faculty members without tenure in their second to fourth year pre-tenure, and must not have been proposed for tenure prior to the application deadline, November 9, 2015. Applicants in their second and third year of service at the time of their application will be given preference over applicants with more than three years of service. No person who has previously received an award will be eligible for a second award. Faculty members are expected to consult with their department chair about the timing of leaves to ensure the best use of the opportunity and to be consistent with the faculty members' teaching and other obligations.

**Procedure of application:**

- a. An application must be prepared that includes (1) the requested time of the leave (e.g., Fall 2016, including justification of the selected semester), (2) a narrative description of the research project to be undertaken including deliverables such as intended submission of papers and grant proposals (please no more than one page), and (3) a curriculum vitae. Please prepare one document that contains all three components.
- b. The application shall be emailed as an attachment to the chair of the department by November 6, 2015.
- c. The chair shall make a recommendation (including the specific semester of leave) and forward the application to Rick Forster, Associate Dean (Rick.Forster@csbs.utah.edu) by November 17, 2015.
- d. The CSBS Research Advisory Committee (consists of seven faculty members, one from each academic department) will review the applications and make a recommendation to the Dean. Proposals will be evaluated based on (1) the scientific merits of the proposal, (2) the clarity and specificity of the research plan with specific deliverables such as papers, book, and/or grant proposals, (3) the feasibility of the proposal given the resources available to the scholar, and (4) research productivity during their current time at the U.
- e. Applicants will be notified by the Dean's office by December 14, 2015.

Please note that the junior faculty leave comes with an obligation of service in that one owes the University "a period of time at least equal to the length of the leave." See 6-314, Section 9.B of University Policy and Procedures. Please contact Rick Forster if you have any questions